Borough of Jefferson Hills

Agenda Meeting of Council

December 9, 2020

The agenda meeting of Council was called to order by President Bucy at 7:00 p.m. in the Municipal Centers, 925 Old Clairton Road. Following Pledge of Allegiance, Council Members Ielase, Reynolds, Ruscitto, Sockman, Steffey, Vice President Montgomery, President Bucy and Mayor Cmar answered to roll call. Finance Officer Drager, Solicitor Gabriel, Chief Roach, Borough Engineer Glister, Consulting Engineer Minsterman and Public Works Director Volpe were also Present.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Borough Resident/Taxpayer Comments on Agenda Items
5. Motion to approve the monthly bills

1. Discussion to approve the monthly payroll
2. Discussion to approve minutes of agenda meeting November 4, 2020
3. Discussion to approve minutes of regular meeting November 16, 2020 and continued November 18, 2020
4. Discussion to Designate the Borough of Jefferson Hills Emergency Management Coordinator as an additional official representative authorized to communicate with Matthew Brown, Chief of Allegheny County Emergency Services, and Gary Thomas, Asst. Chief and 911 Coordinator, as to all issues pertaining to 911 and the VFD run cards

Mr. Reynolds asked for clarification that the representatives can only give directions approved by Council.

1. Discussion to adopt Resolution No. 21-2020 adopting the Borough Budget for the year 2021 in final form

Mr. Montgomery gave an update on the changes.

Mrs. Bucy thanked Mr. Sockman and Mrs. Steffey for working diligently with Mr. Drager on the budget.

1. Discussion to adopt Ordinance No. 881 establishing the base Real Estate Tax rate for the year 2021 at 5.66 mills (General 5.226 mills; Fire 0.355 mills; and Ambulance 0.079 mills)
2. Discussion of Resolution 22-2020 amending the Borough of Jefferson Hills Fee Resolution adding Impact Fees
3. Discussion to adopt Resolution No. 23-2020 amending the salaries, compensation and wages for Borough employees for the year 2021
4. Discussion of joining Clairton Municipal Authority litigation with other members of upstream communities

Mrs. Ruscitto made a motion to table this agenda item for Monday.  Motions can not be made at agenda meeting.

1. Discussion to enact Ordinance No. 882 accepting Spaniel Lane in Phase 6b of the Hunters Field Plan of Lots as public streets of the Borough of Jefferson Hills; further accepting the infrastructures of storm and sanitary sewers serving said streets, with the exception of any 6b (1) stormwater detention pond, and (2) storm sewer-related improvement within a (a) stormwater detention pond, and/or (b) private stormwater easement as depicted on the recorded plans for Phase 6b which shall be owned and maintained by the homeowners’ association; and authorizing the appropriate officials of the Borough of Jefferson Hills to execute any and all documents necessary to approve such acceptance and dedication

Mr. Glister explained the process

1. Discussion to authorize the execution of a Memorandum of Understanding with the West Jefferson Hills School District to retain the services of law enforcement personnel of the Borough of Jefferson Hills for use of the West Jefferson Hills School District

Chief Roach explained this is just an annual update of salaries

1. Discussion to adopt Resolution No. 24-2020 granting modification request to Borough Subdivision and Land Development Ordinance Section(s) §22-610.2 and §22-610.5 and preliminary approval for a subdivision plan known as PS-1-2020, Millstone Village

1. Discussion to adopt Resolution No. 25-2020 granting preliminary and final approval for a subdivision known as S-4-2020, DePasquali Subdivision

1. Motion to adopt Resolution No. 26-2020 directing distribution of the Borough’s allocation of General Municipal Pension System State Aid for 2020 in the amount of $256,039.33 as follows: Police Pension Fund $157,562.66, Service Employees Union Pension Fund $98,476.67, Administrative Pension Plan $9,498.00

1. Discussion to increase the salary of the Tax Collector in the year 2022 at the rate increase of $5,000 a year

Mr. Montgomery explained the salary of the Tax Collector can not be raised during the term and we are raising for the next term.  He also stated she hasn’t had an increase since she started.

1. Discussion of the 2021 Field Permit application

Mr. Stinner explained the Recreation Board updated the field permit as discussed last year.   We have been working with members of the Rec Board who have been looking at 6-8 different programs to better serve the community.  The agreement was that the Borough would pay for the initial software in year one and the Rec Board would pay for the licenses after that.  The one that they choose is $8,000.  It would allow a calendar to better schedule uses of fields and parks.

Mrs. Steffey stated we had $31,000 left over in the budget since we didn’t have community day and other recreation items being cancelled.  This program will help with the scheduling of the fields and park rentals.  It would cover all usable facilities within the Borough.

1. Discussion to purchase Borough-wide recreational management software system, not to exceed $8,000

1. Discussion to approve Work Authorization dated December 02, 2020 from Gateway Engineers, Inc. to assist the Borough with preparation of the specifications and bid package for the CDBG Year 46 demolition project in the amount not to exceed $3,000.00
2. Discussion to approve Work Authorization dated December 02, 2020 from Gateway Engineers, Inc. for miscellaneous Borough engineering and consulting services in 2021 in the amount not to exceed $15,000.00
3. Discussion to approve Work Authorization dated December 02, 2020 from Gateway Engineers, Inc. for miscellaneous engineering and consulting services in 2021 related to the Clairton Sewershed in the amount not to exceed $10,000.00
4. Discussion to approve Work Authorization dated December 02, 2020 from Gateway Engineers, Inc. for miscellaneous engineering and consulting services in 2021 related to the West Elizabeth Sewershed in the amount not to exceed $15,000.00
5. Discussion to approve the purchase of a salt brine application sprayer at the cost of $2,505.00

Mr. Volpe explained this will increase our technology for treating roads.  This will allow us to pretreat the roads when a storm is coming to help keep the roads cleared quicker.

1. Discussion to rescind Resolution No. 5-2019, certifying JHFR as the sole fire company for Jefferson Hills Borough

1. Discussion to recertify Gill Hall Volunteer Fire Co

1. Discussion to adopt Resolution No. \_\_\_\_\_ acknowledging that Jefferson Hills Borough has two certified fire companies;1) JHFR, comprising of Jefferson 885 Volunteer Fire Co and Floreffe Volunteer Fire Co; and 2) GHVF Company as an independent volunteer fire company

1. Discussion of distribution of Real Estate Fire Tax of approximately $290,000

1. Discussion of distribution of Real Estate EMS Tax of approximately $65,000

1. Reports

Fire Chief

* Report was submitted

EMS

* Report was submitted

 Engineer Glister

* Nothing further to report

Consulting Engineer

* Stated rates submitted and they reduced rates for 2021 and hope to hold for a couple of years

Finance Officer/Treasurer Mr. Drager reported:

* Motion 19, needs updated and will be for Monday

Public Works Director Mr. Volpe reported:

* Nothing further to report

* Mrs. Bucy asked for an update on the landslide on Waterman Road

* Mr. Glister gave an update.  The site was mobilized but the excavator broke down and has caused delays.  Hopefully that will happen this week and the work will continue.

Police Chief:

* In addition to report reminded the toy drive is in motion and due by Friday

Mayor Cmar:

* Looking forward to GHVC being operational on Monday

Borough Manager:

* Nothing further to report

Solicitor:

* Council met in executive session to discuss litigation and personal matters

1. General Business

Mrs. Steffey:

* Nothing to add

Mrs. Ielase:

* Library is starting online with Mrs. Claus tomorrow through the 20th

Mr. Montgomery:

* There wasn’t a SHACOG meeting

Mr. Sockman:

* Nothing to add

Mrs. Ruscitto:

* Thank all the people that donated for the Council of Neighbors program.  We feed over 25-30 families. Also
* thanked Councilmembers Reynolds, Sockman, Steffey and Stinner for their help and donation

Mr. Reynolds:

* Nothing to add

Mrs. Bucy:

On December 14th we are having our regular meeting and there may be additional changes and may have to zoom the meeting.

Thank JHFR for assistance in the many accidents and fires and also the river rescue for Jeno.  Many organizations help and filled with mutual aid.

ADJOURNMENT:

President Bucy adjourned the meeting at 7:41p.m. on motion by Mr. Sockman seconded by Mrs. Ielase and carried unanimously.

Executive Session:*Personnel, Lawfully Privileged/Confidential, Public Safety Preparedness, Litigation (Jefferson Estates Homeowners Association v. Zokaites Properties et al., Court of Common Pleas of Allegheny County, Docket No. GD-17-011526; Peters Creek Sanitary Authority, et al. v. Clairton Municipal Authority, Court of Common Pleas of Allegheny County, GD-17-017711; AUUE, Inc. v. Borough of Jefferson Hills Zoning Hearing Board, Court of Common Pleas of Allegheny County Appeal No. 871CD 2020, SA-19-000748;* *PICCO Superfund site- potential litigation involving WESA and Ashland.*

John P. Stinner

Secretary/Borough Manager